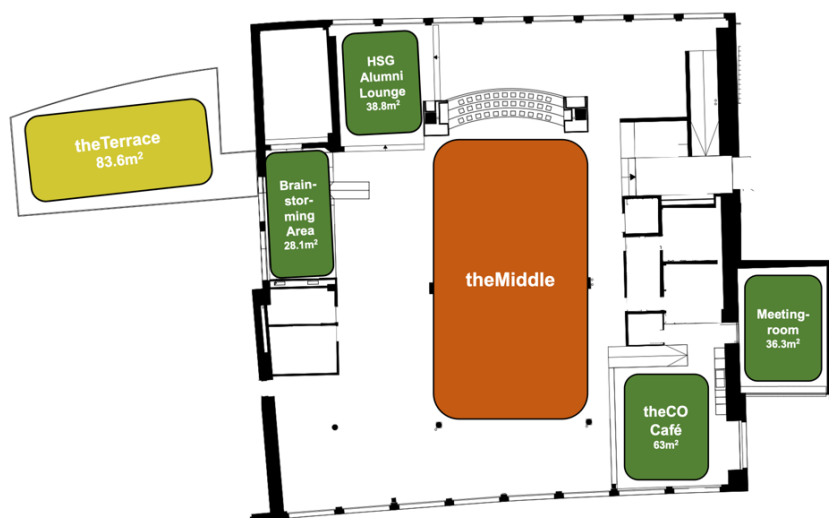


# THE CO COWORKING BY SHSG

## Prices & Conditions theCO – Autumn Semester 2021



		Non-Profit / Teaching	For Profit / Internal	For Profit / External
Half Day (<4h)	theCO	300	750	1250
	theMiddle	200	600	1050
	theTerrace	100	200	350
	Small Areas*	50	150	200
Full Day (>4h)	theCO	500	1500	2500
	theMiddle	300	1200	2100
	theTerrace	200	400	700
	Small Areas*	100	300	400

\*Price per area

Exclusivity Surcharge  
Additional employee  
hours

**50%**  
**CHF35/h**

Filming and Fotos **20% of rent**  
@theCO



## **Cancellation Policy**

If an event is no longer possible due to changes to Covid regulations, the event will be canceled without cost. Otherwise, the following fees apply:

Cancellation <2mo prior	<b>40%</b>
Cancellation <1mo prior	<b>60%</b>
Cancellation <1week prior	<b>80%</b>

## **Catering**

Catering in theCO must be coordinated with Bereich Gastro. We are happy to put you in contact with them.

## **Additional Services**

The rental price of theCO includes the following services:

- Room rental
- Furniture and material in the room
- Event meetings
- Catering coordination with Bereich Gastro

The following additional services are subject to a fee and will be charged at a rate of CHF 35.00 per employee hour:

- Additional furniture and transport
- Assembly and dismantling of the event set-up
- Employee support during the event
- Access to the building outside regular opening hours

## **Further rental conditions**

TheCO is primarily used for coworking during the semester. Rental requests are therefore limited to one event per week. All other requests will be automatically forwarded to theSTAGE.

The house rules of theCO must be observed. In particular, the functioning of the technology in the room is not guaranteed. Cooking is not possible or permitted in any form.

## **Contact**

Pascale Illi, Devon Havenith  
theCO by SHSG  
Müller-Friedberg-Strasse 6  
9000 St.Gallen

Telephone: (+41) 071 224 24 37 // Email: [theco@shsg.ch](mailto:theco@shsg.ch)